**SAMPLE ACKNOWLEDGEMENT**

*(Via email or on letterhead of organization)*

Dear WEDC:

It is my understanding XYZ Company located at address of company, city, was in business February 2020.

**Optional:** Add qualitative paragraph about impact company has/had on the community. Can also list any awards, community service, chamber membership, overall relationship.

We support the continued operation of this business and recommend XYZ company be considered for the *We’re All In* grant opportunity.

With best regards,

Name

Title

Organization